



## APPLICATION FOR EXTENSION OF THE TIME LIMIT FOR MAKING AN APPEAL

Made in accordance with The Valuation Tribunal for  
England (Council Tax and Rating Appeals) (Procedure)  
Regulations 2009 SI No. 2269

**If you are requesting that the President considers a late application for an appeal, please complete this form and send it with your appeal form (Form A1)**

**1 Appeal type**

**2 Please write your full name in the space provided.** (If you are filling in this form for someone else, please write their name in the space.)

**3 Please write the address and postcode of the property involved in the appeal in the space below.**

Address and postcode:

**The office that deals with your appeal is:**

**Valuation Tribunal**

2nd Floor, 120 Leaman Street  
London, E1 8EU

**The phone number for any queries is: 0300 123 2035**

**Please either print out this completed form and post it to the address above, or  
email it by clicking here**

**Email:** [VTWhitechapel@valuationtribunal.gov.uk](mailto:VTWhitechapel@valuationtribunal.gov.uk)

**4 Please use the space below to explain why the appeal was not submitted within the time limit. For council tax valuation, council tax liability, council tax completion notice and council tax penalty appeals, the delay for making the appeal must have been due to circumstances beyond the applicant's control. These must be explained.**

**Your signature**

**Date**