



VTE/PS/B5: 28 July 2010
[Effective from 2.8.10]

PRACTICE STATEMENT:
LISTED APPEALS WHERE THE PARTIES HAVE REACHED AGREEMENT

1. Where the VOA representative informs the panel that agreement has been reached with the appellant and any other parties and that the necessary paperwork has been completed, the appeal should be marked "Agreed".
2. Where the appellant or appellant's representative has informed the Tribunal (whether in advance of or at the hearing) that agreement has been reached but the VOA representative is unable to confirm that all other parties have indicated their consent and/or that all the necessary paperwork has been completed the appeal should be adjourned. Appellants and their representatives are advised so to inform the relevant VTS office prior to the hearing wherever possible.
3. Where an offer has been made within two weeks of the hearing by the VOA and the appellant has not yet returned the necessary forms, the appeal should be adjourned.
4. An appeal should not be struck out in the situations covered by paragraphs 1 to 3 above unless there has previously been an adjournment to allow the necessary paperwork to be completed or to secure the agreement of any other parties.
5. It is neither necessary nor appropriate in ordinary circumstances for the Tribunal to make a consent order in these situations.

28 July 2010

President